

Government of Haryana
Industries and Commerce Department

NOTIFICATION

The 10th June, 2016

No. 49/43/2015-4IB1 In pursuance to the provision under Chapter 12 of Enterprises Promotion Policy, 2015 notified vide No. 49/43/2015-4IB1 dated 14th August, 2015, the Governor of Haryana is pleased to notify the “Employment Generation Subsidy Scheme” with an objective to create employment opportunities for the persons of skilled/ semi-skilled category belonging to Haryana by their capacity building, with the following provisions:

1. Quantum of Assistance:

i. Mega Projects:

The industrial units engaging minimum of 50% persons belonging to Haryana (skilled/ semi-skilled) of their total employment would be allowed subsidy @ Rs. 36,000/- per person per year for SC/Women category and Rs. 30,000/- per person per year for General category for 5 years or 20% of the VAT/SGST deposited in ‘B’, ‘C’ & ‘D’ category blocks, whichever is less.

ii. Large Projects:

The industrial units engaging minimum of 50% persons belonging to Haryana (skilled/ semi-skilled) of their total employment would be allowed subsidy @ Rs. 36,000/- per person per year for SC/Women category and Rs. 30,000/- per person per year for General category for 5 years or 20% of the VAT deposited, in ‘C’ & ‘D’ category blocks, whichever is less.

2. Definitions:

i. Mega Project:

Mega projects are the projects involving fixed capital investment of over Rs. 100 Crore and above, or generating direct employment of more than 200 persons in ‘D’ category blocks and fixed capital investment over 100 crore or generating direct employment of more than 500 persons in ‘B’ & ‘C’ category blocks. The projects undertaking expansion/ diversification with same criteria of Investment and Employment shall also be treated as Mega Projects. Besides, the projects related to manufacturing sector, other sector projects including Health, Education, Skill Development, Research & Development, Logistics, Testing Labs, exhibition centers, power sector etc. would also qualify as mega projects subject to fulfilling the above mentioned criteria.

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ii. **Large Project:**

Where the investment in plant & machinery is more than 10 crore rupees (or over and above of limit of Medium units defined under MSMED the Act, 2006 time to time) and does not exceed 100 crore rupees.

3. **Commencement and Applicability:**

The Scheme shall commence with effect from 15.8.2015 and shall remain in operation for a period of 5 years or till the time Government decides otherwise. The industrial unit which has taken effective steps for the setting of industrial units such as filing of IEM, purchase & installation of plant and machinery after 14.8.2015 and before 14.08.2020 shall be eligible under the scheme.

4. **Eligibility Criteria:**

The Industrial Units under Mega and Large category set up after the notification of Enterprises Promotion Policy 2015 i.e. 14th August, 2015 shall be eligible for the Employment Generation Subsidy. The Industrial Units must comply with the following conditions:

- i. The unit should have filed IEM with the competent Authority.
- ii. The unit should have taken effective steps for setting of their unit after 14.08.2015.
- iii. The unit shall be eligible for subsidy only in respect of direct employment.
- iv. The unit should not have been placed in the restrictive list as notified by the State government from time to time.
- v. The unit should have obtained NOC/CLU from competent Authority if applicable.
- vi. The unit should be in commercial production.
- vii. The unit should be in regular production at the time of disbursement and the subsidy shall not be released to the closed unit.

5. **Procedure:**

- a. Application on prescribed Form (Annexure-I) for the grant of Employment Generation Subsidy in respect of persons having domicile certificate of Haryana (skilled/ semi-skilled) category along with listed documents would be submitted to the Director of Industries & Commerce, on the web portal of the department within 03 months from the date of closing of the financial year or within two months from the date of notification of the scheme, whichever is later. The applicant would have to apply for the claims of subsequent years on the same

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pattern. The schedule cast certificate shall also be attached in respect of SC category employees.

- b. The application would be processed and examined. The deficiencies, if any, would be communicated to the applicant in writing within a period of 20 working days and the applicant would be given a time period of eight weeks to rectify the deficiencies so pointed out.
- c. In case the deficiencies are not removed within prescribed period, the claim may be filed by the Competent Authority i.e. Additional Director, under intimation to the party through an e-mail. The enterprise shall not be required to submit any additional document other than specified under Annexure-I without approval of competent Authority.
- d. The claim application so filed may be reopened with the orders of Administrative Secretary Industries & Commerce provided request for the same is received within a period of 30 days from the date of rejection of the claim by the designated Competent Authority.

6. Time Limit to apply :

An enterprise shall forfeit its entitlement for the employment generation subsidy for the capacity building of persons belonging to Haryana (skilled/ semi-skilled), if it does not submit its claim, complete in all respects within 03 months from the date of closing of the financial year.

7. Competent Authority for Sanction :

Director, Industries & Commerce shall be competent authority for sanction of Employment Generation Subsidy within 30 days from the date of completion of the claim.

8. Interpretation of Rules:

Administrative Secretary Industries & Commerce, Haryana shall be competent to make interpretation of provisions of this scheme.

9. Appeal

Appeal against orders passed by the Competent Authority shall lie with the Administrative Secretary, Industries & Commerce, Haryana within a period of 30 days from the date of communication of orders appealed against and orders passed by the Administrative Secretary shall be final.

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10. Penal Action

In case, it is found at any stage that the applicant has claimed employment generation subsidy on the basis of wrong facts, the applicant shall besides refunding assistance with compound rate of interest @12% per annum and facing legal action, will be debarred from grant of any incentive/assistance from the State Government.

DEVENDER SINGH
Principal Secretary to Government of Haryana,
Industries and Commerce Department.

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Annexure-‘I’

Application Form for availing Employment Generation Subsidy.

Sr. No.	Particular	Details
1.	Name of the applicant (Authorized person of the unit)	
2.	Name & Address of the unit with telephone no. and e-mail	
3.	Constitution of the Unit [Proprietary, Partnership, Pvt. Ltd., Public Ltd., LLP (Limited Liability Partnership)]	
4.	Name of the block in which the enterprise is located and category of Block i.e. B/C/D	
5.	Category of the unit (Mega/Large)	
6.	IEM acknowledgment No. & Date	
7.	Date of commencement of commercial production (As per first sale bill)	
8.	Item of manufacture/processing	
9.	Category under which employment generation subsidy has been claimed i) Mega projects ii) Large units	
10.	Details of the employees on the roll of the applicant's unit.	
	a) Total no. of employees (skilled/ semi-skilled)	
	b) No. of employees belonging to Haryana	
	i) No. of employees belonging to SC/Women of Haryana	
	ii) No. of employees belonging to Gen. category of Haryana	
11.	Quantum of employment generation subsidy claimed for the year.	
12.	Details of effective steps taken for setting up of industrial unit after 14.8.2015 (attached CA certificate)	
13.	Amount of net VAT/SGST deposited in the State by the applicant during the financial year of which claim has been filed (attached DETC certificate)	
14.	Details of Employment Generation Subsidy claimed earlier yearwise	

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15. Self attested copies of documents to be annexed with the application:

- i. Acknowledgement of IEM.
- ii. Copy of first sale bill.
- iii. Certificate of Incorporation/ Partnership deed.
- iv. Board resolution/ Power of attorney
- v. Change of Land Use (CLU)/ NOC from competent authority, if applicable.
- vi. Copies of Statutory returns for the amount of contribution of EPF and ESI, where ever applicable or copy of insurance policy obtained for medical treatment of employees, along with list of employees of the year pertaining to the claim.
- vii. Details of employees in prescribed performa on the letter head of the company duly verified by Labour officer concerned in Annexure 'II'.
- viii. CA certificate regarding effective steps and amount of Employment Generation Subsidy (Annexure-'III').
- ix. Certificate from concerned Deputy Excise & Taxation Commissioner (Sale Tax) regarding net VAT/SGST deposited by the applicant during the financial year of which claim has been filed(Annexure 'IV').
- x. Copy of Domicile Certificate from competent authority as a proof of Haryana resident.
- xi. Copy of SC Certificate from competent authority in respect of SC employees.

Signature of the applicant
(with seal)

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Undertaking/Declaration (to be submitted on non-judicial stamp paper of Rs. 50/- (Min) duly sworn before a Notary Public (duly affixed with Notarial Stamp; and with Notary Seal & Notary Registration Number) or First Class Magistrate):

I, _____ do hereby solemnly state that I am proprietor/partner/director/ _____ of M/s _____ located _____ which is engaged in the manufacture of _____ and I have been authorized to file the Employment Generation Subsidy claim with the Department of Industries and Commerce, Haryana.

2. I do hereby affirm that the particulars given in the application are correct. In case any of the statement/ information furnished in the application/ documents later found to be wrong or incorrect or misleading, I do hereby undertake to refund the entire amount of assistance of Rs. _____ (Rupee _____) granted to me at the compound rate of interest @12% per annum, besides facing legal action in case facts contained in this application are proved to be wrong at the time of verification/ checking or otherwise at any stage.

Dated:

Signature of the applicant
(with seal)

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Annexure - 'II'

Details of employees belonging to Haryana as under:-

Sr.no.	Name	Father's name	Permanent Address	Category (SC/Women/Gen)	Skilled/ Semi-skilled	Date of enrolment	Wages per month	Total Duration of the employment during the financial year	*Adhar Card no./ Domicile Certificate no.

*Attach ID proof of employees belonging to Haryana.

Dated:

Signature of the applicant
(with seal)

Verified that the above employees under skilled and semi-skilled category are on the rolls of the industrial unit.

Labour Officer

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Annexure-‘III’

Certificate from Chartered Accountant in respect of Employment Generation Subsidy (on a CA letter head)

TO WHOM IT MAY CONCERN

The document & records of M/s with their regd. office atand factory located at in respect of the wages paid to skilled/ semi-skilled employees during the financial year have been verified as per muster roll/ cash book/ bank account of the industrial unit/ statutory return of EPF and ESI filed by the company and it is certified that the said industrial unit has paid total wages of Rs. (Rupees) to (number) of skilled/ semi-skilled employees, which are the resident of Haryana as per Adhaar Card/ Domicile certificate of each employee produced, out of the total number of skilled / semi-skilled employees.

AND

Verified from the books of accounts of above unit, the total investment of the industrial unit as on date stands as under:

- a) Land
- b) Building
- c) Plant & Machinery (original value)

Further certified that the unit has purchased and installed plant & machinery after 14.08.2015.

Name & signature of the Chartered Accountant
with stamps & CA membership number

Dated

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Annexure-‘IV’

Certificate of net VAT/SGST paid during the financial year _____ to be obtained from concerned Deputy Excise and Taxation Commissioner.

1. Name and Address of the Industrial Unit:
2. VAT/SGST Registration No.:
3. Net amount of VAT/ SGST paid by the company during the financial year_____
4. Certified that net VAT/SGST amount of rupees _____ has been deposited in the State on the sale of goods/ products manufactured by M/s _____ during the financial year _____
5. It is also certified that no refund what so ever has been made to the unit out of the above amount given in sr. no. 4.

Date:

Deputy Excise & Taxation Commissioner
District _____